**Meeting Minutes**

**Date:** 3/3/25

**Time:** 17:20-18:00

**Location: Richmond Building**

**Team-Leader:** Hanzala bin Tariq (23056605)

**Team-Speaker:** Muhammad Ejaz (23057056)

**Attendees:**

Syed Saram Afaq (23040215)

Huzaifa Shoukat (23056606)

Muhammad Ali Hamza (23056614)

George Kepgang Deumo (22015168)

Humaid Bodiyat (21008213)

* **Call to Order:**

Hanzal Bin Tariq called the meeting and it started at 17:20.

**Agenda Items:**

**Agenda 1:**

**Discussion Summary:**

* Update on parts of database as discussed in previous meetings
* Different table creation on the database in accordance with the project.

**Decisions Made:**

The parts of database has been distributed among team members. Sarim is going to be handling the user data part of the database. Humaid and Geordy will work on the alerts part of the database. Hanzala and Ali are working on sensors data. Muhammad Ejaz and Huzaifa has written the PHP script to add the sensors data provided by the client in to the database.

**Agenda 2:**

Assigning tasks to everyone in the group

**Discussion Summary:**

All team members have been given new task until next meeting.Jeordy is working on the API for retrieving data from the database. On this task Ali Hamza is going to be assisting him. Humaid and Muhammad Ejaz have been ML models for the flagging system. Huzaifa and Hanzala are going to be working on.

**Date:** 10/3/25

**Time:** 17:00-17:45

**Location: Richmond Building**

**Team-Leader:** Hanzala bin Tariq (23056605)

**Team-Speaker:** Muhammad Ejaz (23057056)

**Attendees:**

Syed Saram Afaq (23040215)

Huzaifa Shoukat (23056606)

Muhammad Ali Hamza (23056614)

George Kepgang Deumo (22015168)

Humaid Bodiyat (21008213)

**Call to Order:**

Hanzala Bin Tariq called the meeting and it started at 17:00.

**Agenda Items:**

**Agenda 1:**

**Discussion Summary:**

* Update on what everyone has done on the project

**Outcome:**

Everyone said what they have done and what we can improve as we are a little behind and need to catch up to keep with the gantt chart.

**Date:** 17/3/25

**Time:** 11:30-12:15

**Location: Richmond Building**

**Team-Leader:** Hanzala bin Tariq (23056605)

**Team-Speaker:** Muhammad Ejaz (23057056)

**Attendees:**

Syed Saram Afaq (23040215)

Huzaifa Shoukat (23056606)

Muhammad Ali Hamza (23056614)

George Kepgang Deumo (22015168)

Humaid Bodiyat (21008213)

**Call to Order:**

Hanzala Bin Tariq called the meeting and it started at 11:30.

**Agenda Items:**

* Update on what everyone has done on the project

Outcome: More development has been made front end is coming along and work has been started on the backend creating the database. It was acknowledged we are behind on the timeline but have made a plan to get back on track and finish all the tasks before the deadline.

**Agenda 2:**

* Client meeting

**Outcome:**

Discussed what was said in the client meeting and how we can move forward whilst taking into consideration what the client wants.

**Date:** 24/3/25

**Time:** 11:30-12:00

**Location: Richmond Building**

**Team-Leader:** Hanzala bin Tariq (23056605)

**Team-Speaker:** Muhammad Ejaz (23057056)

**Attendees:**

Syed Saram Afaq (23040215)

Huzaifa Shoukat (23056606)

Muhammad Ali Hamza (23056614)

George Kepgang Deumo (22015168)

Humaid Bodiyat (21008213)

**Call to Order:**

Hanzala Bin Tariq called the meeting, and it started at 11:30.

**Agenda Items:**

* Update on the progress made.

Outcome: Further progress has been made; the front end has been finished and the database has been finished. Further progress has been made with creating the API. Teamwork is improving and everyone is doing their part for the backend. Everything is coming along and by next week we hope to have finished and be ready for testing and be back on track to finish by the deadline.

**Date:** 31/3/25

**Time:** 17:15-18:00

**Location: Richmond Building**

**Team-Leader:** Hanzala bin Tariq (23056605)

**Team-Speaker:** Muhammad Ejaz (23057056)

**Attendees:**

Syed Saram Afaq (23040215)

Huzaifa Shoukat (23056606)

Muhammad Ali Hamza (23056614)

George Kepgang Deumo (22015168)

Humaid Bodiyat (21008213)

**Call to Order:**

Hanzala Bin Tariq called the meeting, and it started at 17:15.

**Agenda Items:**

* Update on the backend

Outcome:

Backend has been completed with everyone giving their input and doing their piece of work. We discussed the entire project and what everyone has done and if any changes need to be made to meet the client’s requirements. We agreed everything is going well and now it’s time to put the front end and back end together.

**Date:** 7/4/25

**Time:** 12:15-12:45

**Location: Richmond Building**

**Team-Leader:** Hanzala bin Tariq (23056605)

**Team-Speaker:** Muhammad Ejaz (23057056)

**Attendees:**

Syed Saram Afaq (23040215)

Huzaifa Shoukat (23056606)

Muhammad Ali Hamza (23056614)

George Kepgang Deumo (22015168)

Humaid Bodiyat (21008213)

**Call to Order:**

Hanzala Bin Tariq called the meeting, and it started at 12:45.

**Agenda 1:**

* Testing

Outcome: Discussed how we should go about the testing as it needs to be done urgently. All the code has been completed, and testing is all that is left to do so we discussed this and decided on how we would go about it. We plan to have this finished by Thursday so it gives us time to also complete the document on time.

**Agenda 1:**

* Documentation

Outcome: Discuss the final document, how it needs to be created and what information we need to add to the document. Humaid and Hanzala will create the document and make sure it is up to standard before the deadline.